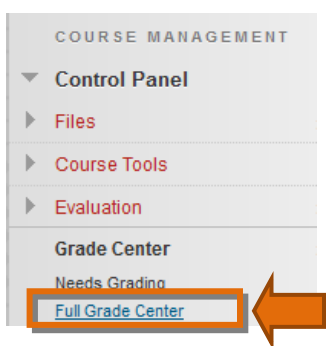


## Allow Additional Attempts

Instructors may allow students additional attempts at submitting homework assignments. For example, this might occur if a student submitted his or her homework and then immediately realized the wrong file was submitted, experienced a technical issue which interfered with the file upload, or you are providing the student with the opportunity to resubmit for an improved grade.

When a student encounters a technical issue with the assignment upload, the student should contact the instructor regarding the issue and request that another attempt be granted. Students **should not** email their homework to the instructor. It is imperative that we have the assignment and the assignment history documented via Blackboard.

1. In the Control Panel, click Grade Center and then click **Full Grade Center**.



2. Navigate to the assignment.

**Grade Center : Full Grade Center**

*When screen reader mode is on the table is static, and grades may be entered on the Grade Details page, accessed by selecting the table cell for the grade. When screen reader mode is off, grades can be typed directly into the cells on the Grade Center page. To enter a grade: click the cell, type the grade value, and press the Enter key to submit. Use the arrow keys or the tab key to navigate through the Grade Center. [More Help](#)*

Create Column   Create Calculated Column   Manage   Reports   Filter   Work Offline

Move To Top   Email   Sort Columns By: Layout Position   Order: ▲Ascending


Grade Information Bar   Last Saved: January 16, 2013 4:48 PM

Last Name	First Name	Video Clip 2	Video Clip 3	Video Clip 4	Video Clip 5
Akers	Rocky	17.00	20.00	18.00	18.00
Ball	Crystal	20.00	17.00	18.00	--
Barr	Candy	17.00	16.00	<input type="text" value="17.00"/>	

- Open the attempt by holding your mouse over the item until the option to “Click for more options” appears.

Last Name	First Name	Video Clip 1	Video Clip 2	Video Clip 3	Video Clip 4	Video Clip 5	
Akers	Rocky	20.00	17.00	20.00	18.00	18.00	-
Ball	Crystal	15.00	10.00	17.00	20.00	--	-
Barr	Candy	18.00	!	16.00	--	--	-
Cade	Barry	18.00	15.00	16.00	--	--	-
Hammer	Jack	10.00	12.00	!	--	--	-
Pond	Lilly	19.00	17.00	19.00	--	--	-
Soares	Dinah	10.00	20.00	!	18.00	--	-
Staff	Buchanan	--			--	--	-

Click for more options

- Click the chevron  to view the options, and then choose **View Grade Details**.

Hammer	Jack	10.00	12.00	!	--	--
Pond	Lilly	19.00	17.00	19.00	--	--
Soares	Dinah	10.00	20.00	!	18.00	--
Staff	Buchanan	--			--	--
Vader	Fila	10.00			--	--

View Grade Details

- In this example, we’ll allow an additional attempt for a student who will resubmit for the opportunity to improve the grade.

User **Dinah Soares (sample.student81)** < > Column **Video Clip 1 (Assignment)** < >

---

**Current Grade:** **10.00** out of 20 points **Exempt**  
 Grade based on Last Graded Attempt  
 Due: None  
 Calculated Grade 10.00  
[View Attempts](#)

---

**Attempts** Manual Override Column Details Grade History

Delete Last Attempt Go

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Jul 11, 2012 8:59:57 AM	Jul 11, 2012 9:00:38 AM (Completed)	10.00	My deducted 10 points because...		Grade Attempt Clear Attempt Ignore Attempt Edit Grade

This user has submitted the maximum number of attempts allowed for this assignment. You may allow this student to submit an additional attempt. Alternatively, you can mark an existing attempt as Ignored (Ignored Attempts are not accounted again the maximum number of attempts).

[Allow Additional Attempt](#)

- The option to allow the student another attempt at submitting this assignment is located at the bottom. Click **Allow Additional Attempt**.

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Jul 11, 2012 8:59:57 AM	Jul 11, 2012 9:00:38 AM (Completed)	10.00	My deducted 10 points because...		Grade Attempt Clear Attempt Ignore Attempt Edit Grade
<small>This user has submitted the maximum number of attempts allowed for this assignment. You may allow this student to submit an additional attempt. Alternatively, you can mark an existing attempt as Ignored (Ignored Attempts are not accounted again the maximum number of attempts).</small>					<input type="button" value="Allow Additional Attempt"/>

- Click **OK** to confirm.

User: Dinah Soares (sample.students8... assignment) < >

**Current Grade:** 10.00 out of 10.00  
 Grade based on: 100%  
 Due: None  
 Calculated: 100%

Attempts Manual Override Column Details Grade History

- A second attempt has been enabled and the student may re-submit homework.

Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Jun 14, 2013 1:02:39 PM	Jun 14, 2013 1:02:39 PM (In progress)				Grade Attempt Clear Attempt Edit Grade
Jul 11, 2012 8:59:57 AM	Jul 11, 2012 9:00:38 AM (Completed)	10.00	My deducted 10 points because...		Grade Attempt Clear Attempt Ignore Attempt Edit Grade

**Important note!** There are now multiple entries in the Grade Center for this student’s assignment. Both entries must be graded for the grade book to calculate correctly.

Please see the documentation for “How to Grade a Student’s Assignment When Multiple Attempts Are Present” for further details.