

How to Fix the Missing Horizontal Scroll Bar in the Grade Center

This documentation pertains only to computers running a Windows operating system.

Windows XP Operating System

- 1) From your desktop area (not within Blackboard), right-click and choose Properties.
- 2) Click on the Appearance tab,
- 3) Click the Advanced button (lower right side)
This displays the Advanced Appearance screen.
- 4) Under **Item:** select **Scrollbar** from the drop-down menu
- 5) Check the **Size:** setting.
- 6) If greater than 20, change the size to 17 (which is the default). (If the setting is now 17, change it to 16).
- 7) Click OK.
- 8) Click Apply.
- 9) Open a new browser window and access the Grade Center in Blackboard. The horizontal scroll bar should again be visible.

Windows Vista Operating System

- 1) Go to the Control Panel of your computer (**not** the Control Panel in Blackboard).
- 2) Click Personalize.
- 3) Select the Window Color and Appearance option.
- 4) Click the Open Classic Appearance link.
- 5) Click on the **Advanced** button.
- 6) Select the Scroll Bar from the **Item:** drop down list.
- 7) Change the setting to 19.
- 8) Click Submit.

Windows 7 Operating System

- 1) Go to the Control Panel of your computer (**not** the Control Panel in Blackboard).
- 2) Click Appearance and Personalization.
- 3) Click Personalization
- 4) Select the Window Color at the bottom of the page.
- 5) At the **Item:** field, click the down arrow to reveal the drop-down menu.
- 6) Click Scroll Bar
- 7) Change the setting to 16 or 17.
- 8) Click OK.

Last updated: January 21, 2011